

10-20-1976

Board of Regents Meeting Minutes and Agenda, October 20th, 1976

University of Texas at Tyler

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AGENDA
BOARD OF REGENTS MEETING
TEXAS EASTERN UNIVERSITY

3:00 p.m., October 20, 1976

- I. Invocation - Rev. John H. Westbrook, Pastor of the True Vine Baptist Church, Tyler, Texas

- II. Approval of Minutes, August 4, 1976

REPORT: Each of you has been sent a copy of the Minutes of the August 4, 1976 meeting of the Board of Regents. Are there any additions or corrections to the Minutes of the August 4, 1976 meeting?

Motion: _____

Second: _____

BOARD ACTION: That the Minutes of the August 4, 1976 meeting of the Board of Regents of Texas Eastern University be approved as presented.
(approved) (disapproved)

- III. Approval of Agenda

REPORT: Each of you was furnished a copy of the notice sent to the Secretary of State in accordance with state law, advising him of this meeting and furnishing him a copy of the items to be considered today. Is there a motion to approve the Agenda?

Motion: _____

Second: _____

BOARD ACTION: That the Agenda of the Board of Regents meeting as presented to the Secretary of State pursuant to state law be approved.
(approved) (disapproved)

- IV. Report of Standing Committees

- A. Executive Committee - Chairman Robert G. Schleier

Administrative Expense Account

REPORT: During a special called meeting of the Board of Regents on June 18, 1975, the board authorized establishment of an Administrative Expense Account for reimbursement of expenses incurred by members of the

Administrative Council for official business of the university. The primary purpose of the account is to provide for meals for guests of the university and other minor expenses which cannot be paid from state appropriated funds. The board further authorized the president to request a maximum of \$1,500 from the Texas Eastern University Educational Foundation, Inc. to fund the account for Fiscal Year 1976. At the close of the first fiscal year in which the Administrative Expense Account was in operation, nine different members of the Administrative Council had submitted charges against the account averaging an amount of \$35.10 each, or a total expenditure for the year of \$315.89. Because of the nominal cost and the great benefit to the institution from the operation of the Administrative Expense Account, it is recommended that the president be authorized to request funds on a yearly basis from the Texas Eastern University Educational Foundation, Inc. for the purpose of maintaining the Administrative Expense Account in an amount not to exceed \$1,500 per year. It is further recommended that the present limit of \$1.50 for breakfast, \$2.50 for lunch and \$3.50 for dinner be removed in order to allow authorized university personnel to be reimbursed for the actual cost of meals within the limitation of funds provided.

Motion: _____

Second: _____

BOARD ACTION: That the Board of Regents, upon the recommendation of the Executive Committee, authorize the president to request from the Texas Eastern University Educational Foundation, Inc. on a yearly basis sufficient funds to maintain the Administrative Expense Account in the maximum amount of \$1,500 and to remove the present limit of \$1.50 for breakfast, \$2.50 for lunch and \$3.50 for dinner in order to allow authorized university personnel to be reimbursed for the actual cost of meals within the limitation of funds provided.

(approved) (disapproved)

B. Academic and Personnel Committee - Regent B. H. McVicker, M.D.

1. Personnel Additions

REPORT: The persons named below have been approved by the appropriate vice president and the president and have been checked in accordance with the procedures adopted by the Academic and Personnel Committee and the checks were found to be positive. They are therefore recommended for the following positions and at the salaries stated:

Professional - Full-time

Dr. O. D. Daniel, age 32, Associate Professor of Computer Science and Mathematics, beginning with the Spring Semester 1977 at a salary of \$8,500 based on a nine months salary of \$17,000

Mr. Gary G. Pike, age 24, Programmer/Analyst I in the Data Processing Center, beginning October 1, 1976 at an annual salary of \$10,500 (twelve months)

Mrs. Janne Zochert, age 39, Assistant Professor of Education in the Department of Special Services, beginning with the Fall Semester 1976 at an annual salary of \$14,300 (nine months)

Professional - Part-time

*Mr. Anthony F. Adams, age 33, Instructor of Industrial Education, teaching one course at a salary of \$800

Miss Patricia Brown, Instructor of Education, teaching one course at a salary of \$900

Mrs. Josephine Coursey, Instructor of Biology, teaching one course at a salary of \$800

*Mr. Donald A. Dillard, age 41, Instructor of Criminal Justice, teaching one course at a salary of \$800

*Dr. Charles R. Fries, age 36, Instructor of Psychology, teaching one course at a salary of \$1,100

Mr. Thomas E. Gilmore, Instructor of Education, teaching one course at a salary of \$800

*Dr. Gary L. Henry, age 30, Instructor of Education, teaching one course at a salary of \$1,000

Mr. Richard W. Herr, Instructor of Music, teaching seven students in music applied courses in piano and organ at a salary of \$1,200

Dr. James P. Hicks, Instructor of Criminal Justice, teaching three courses at a salary of \$3,200

Mrs. Daisy Highfill, Instructor of Music, teaching eighteen students in music applied courses in voice at a salary of \$2,550

Ms. Shirley Ann Jarred, Instructor of Criminal Justice, teaching one course at a salary of \$1,000

*Mr. Michael C. Kusheba, age 33, Instructor of Computer Science, teaching two courses at a salary of \$1,800

Mr. Robert S. McGaughey, Instructor of Computer Science, teaching two courses at a salary of \$1,600

Mrs. Charlotte Marrow, Instructor of Music, teaching five students in music applied courses in organ and piano at a salary of \$900

*Mrs. Marilyn Ann Marshall, age 41, Instructor of Music, teaching one course at a salary of \$800

*Miss Sharon Ann Milligan, age 28, Instructor of Mathematics, teaching one course at a salary of \$800

Dr. Henry Orloff, Instructor of Computer Science, teaching one course at a salary of \$1,000

**Dr. Larry S. Parker, Instructor of Business Administration, teaching one and one-fourth courses at a salary of \$1,250

*Dr. Don A. Peek, age 37, Instructor of Chemistry, teaching two courses at a salary of \$1,800

Mr. Richard A. Pickett, Instructor of Technology, teaching one course at a salary of \$1,000

*Mrs. Colleen Randel, age 37, Instructor of Chemistry, teaching one course at a salary of \$800

Dr. David C. Riddle, Instructor of Computer Science, teaching one course at a salary of \$1,000

Mr. James Thomas Slaughter, Instructor of Business Administration, teaching two courses at a salary of \$1,600

Dr. Evelyn Sowell, Instructor of Education, teaching one course at a salary of \$1,000

**Dr. Alan D. Thigpen, Instructor of Business Administration, teaching one and three-fourths courses at a salary of \$1,750

Mrs. Elizabeth Tolman, Instructor of Sociology, teaching two courses at a salary of \$1,600

Mr. Earl Leon Welborn, Instructor of Business Administration, teaching one course at a salary of \$1,000

Mrs. Vida Jo Wooten, Instructor of English, teaching one course at a salary of \$800

*New Part-time Faculty Member

**In order to provide quality instruction, Dr. Parker was assigned to teach the first portion (one-fourth) of one course (BUA 3301) and Dr. Thigpen was assigned to teach the remaining portion (three-fourths) of the course. Total compensation for this course is the regular rate of \$1,000 (\$250 to Dr. Parker and \$750 to Dr. Thigpen).

Motion: _____

Second: _____

BOARD ACTION: That the Board of Regents approve the persons recommended by the Academic and Personnel Committee in their professional areas and at the salaries indicated.
(approved) (disapproved)

Classified - Full-time

Mrs. Robin Beasley, age 22, Secretary I in the School of Business Administration beginning August 2, 1976 at an annual salary of \$5,952

Mr. Howard Blaylock, age 20, Laborer in the Physical Plant Department beginning September 28, 1976 at an annual salary of \$6,360

Mr. Jimmy D. Breland, age 29, Maintenance Worker in the Physical Plant Department beginning June 7, 1976 at an annual salary of \$8,580

Mr. Winsten Keith Bridges, age 20, Power Plant Helper in the Physical Plant Department beginning August 2, 1976 at an annual salary of \$6,360

Mr. Stephan Randall Brown, age 23, Mail Clerk beginning September 1, 1976 at an annual salary of \$5,952

Mr. Steve K. Brown, age 27, Media Technician in Instructional Media beginning September 1, 1976 at an annual salary of \$7,200

Mr. Hilario Castaneda, age 31, Custodial Worker in the Physical Plant Department beginning August 2, 1976 at an annual salary of \$6,360

Mr. David Francis Delio, age 39, Power Plant Helper in the Physical Plant Department beginning December 16, 1976 at an annual salary of \$6,792

Mrs. Inez C. Denson, age 23, Secretary I in the School of Sciences and Mathematics beginning September 1, 1976 at an annual salary of \$5,952

Mrs. Louise Echols, age 51, Secretary I one-half time in Student Services and one-half time in the Office of the Dean of Student Life beginning August 2, 1976 at an annual salary of \$5,952

Mr. James T. Gates, age 26, Grounds Worker in the Physical Plant Department at an annual salary of \$6,792

Miss Jimmie Carolyn Green, age 22, Library Assistant in the Learning Resources Center beginning September 1, 1976 at an annual salary of \$5,568

Mrs. Verdean Grigsby, age 36, as Secretary I one-half time in Student Services and one-half time in the Office of the Dean of Student Life beginning September 1, 1976 at an annual salary of \$5,952

Mr. Oren Claude Hale, age 29, University Police Officer beginning July 12, 1976 at an annual salary of \$7,512

Mr. Alvin Lynn Harold, age 25, University Police Officer beginning July 16, 1976 at an annual salary of \$7,512

Mr. Charles Edward Heston, age 22, University Police Officer beginning October 1, 1976 at an annual salary of \$8,040

Miss Peggy Hubbard, age 27, Data Entry Operator in the Data Processing Center beginning September 1, 1976 at an annual salary of \$5,952

Mrs. Annette Johnson, age 29, as Secretary I in Instructional Media beginning September 1, 1976 at an annual salary of \$5,952

Mr. Donnie Leach, age 24, Power Plant Helper in the Physical Plant Department beginning July 1, 1976 at an annual salary of \$6,792

Mrs. Susan McFadden, age 22, Secretary II to the Director of the Physical Plant and Resident Engineer beginning September 1, 1976 at an annual salary of \$6,360

Mr. Michael A. Moulton, age 22, Utility Worker in the Physical Plant Department beginning August 2, 1976 at an annual salary of \$6,360

Mr. John Kelly Payne, age 25, Laboratory Technician in the School of Sciences and Mathematics beginning September 1, 1976 at an annual salary of \$8,400

Mr. Edgar Payton, age 50, Custodial Worker in the Physical Plant Department beginning August 23, 1976 at an annual salary of \$5,952

Mr. David Poe, age 39, Custodial Worker in the Physical Plant Department beginning August 9, 1976 at an annual salary of \$6,360

Mr. John L. Robinson, age 43, Custodial Worker in the Physical Plant Department beginning September 28, 1976 at an annual salary of \$6,648

Mrs. Shirley Rowe, age 43, Clerk-Typist I in the Learning Resources Center beginning September 1, 1976 at an annual salary of \$5,820

Mr. Edmond Sealand, age 47, Maintenance Worker in the Physical Plant Department beginning August 2, 1976 at an annual salary of \$8,580

Mr. Larry Gene Smith, age 33 Custodial Foreman in the Physical Plant Department beginning August 2, 1976 at an annual salary of \$8,580

Mr. Michael S. Square, age 21, Custodial Worker in the Physical Plant Department beginning August 23, 1976 at an annual salary of \$5,952

Mrs. Marisa Stevens, age 20, Clerk-Typist III in the Office of News and Information beginning June 24, 1976 at an annual salary of \$5,586

Mr. Leon Stevenson, age 29, Custodial Worker in the Physical Plant Department beginning June 21, 1976 at an annual salary of \$6,360

Mr. Lawrence A. Theorine, age 31, Maintenance Worker in the Physical Plant Department beginning July 26, 1976 at an annual salary of \$8,580

Mr. Melvin O. Thompson, age 24, Custodial Worker in the Physical Plant Department beginning July 19, 1976 at an annual salary of \$6,360

Mr. Clyde C. Tidwell, age 57, Power Plant Operator in the Physical Plant Department beginning August 2, 1976 at an annual salary of \$8,580

Mrs. Cheryl Waldrop, age 27, Assistant Admissions and Records Officer beginning September 1, 1976 at an annual salary of \$7,020

Mr. Bennie J. Williams, age 45, Laborer in the Physical Plant Department beginning September 8, 1976 at an annual salary of \$6,360

Mr. Roy Chester Williams, age 28, Custodial Worker in the Physical Plant Department beginning September 1, 1976 at an annual salary of \$6,792

Mrs. Diana Lynn Wright, age 20, Secretary I in the School of Business Administration beginning September 1, 1976 at an annual salary of \$5,952

Motion: _____

Second: _____

BOARD ACTION: That the Board of Regents approve these additions to the Texas Eastern University personnel as recommended by the Academic and Personnel Committee at the salaries and positions indicated.
(approved) (disapproved)

2. Changes in Position

Mr. Mige P. Davis, III from Laborer to Custodial Worker in the Physical Plant Department at an annual salary of \$6,792

Ms. Linda Edwards from Clerk-Typist I in the Learning Resources Center to Secretary I in the School of Humanities and Social Sciences at an annual salary of \$5,952

Mrs. Melva Grissom from Secretary I in the School of Sciences and Mathematics to Secretary II to the Dean of the School of Sciences and Mathematics at an annual salary of \$6,792

Mrs. Patsy R. King from Clerk-Typist II to Secretary I to the Captain of Operations in the University Police Department at an annual salary of \$6,360

Mr. Wesley Moore from Mail Clerk to General Services Assistant in the Business Office at an annual salary of \$6,960

Mrs. Sharon Peddy from Secretary I in the School of Business Administration to Secretary II in the School of Applied Studies at an annual salary of \$6,360

Mrs. Melonie Stanley from Secretary I in the Office of Student Services and Office of Financial Aids to Secretary I in the School of Applied Studies at an annual salary of \$5,952

Mrs. Thelma Washington from Clerk-Typist II to Secretary I in the School of Education and Psychology at an annual salary of \$5,952

Motion: _____

Second: _____

BOARD ACTION: That the Board of Regents approve these changes in positions of Texas Eastern University personnel as recommended by the Academic and Personnel Committee and at the salaries and positions indicated.
(approved) (disapproved)

3. Terminations

Mr. Birley F. Arnold, Custodial Foreman in the Physical Plant Department effective June 27, 1976

Mr. John W. Barton, Power Plant Operator in the Physical Plant Department effective October 3, 1976

Mr. Danny Boler, University Police Officer effective June 27, 1976

Mr. Keith Bridges, Power Plant Helper in the Physical Plant Department effective September 10, 1976

Mr. John Free, Utility Worker in the Physical Plant Department effective June 28, 1976

Mr. James T. Gates, Grounds Worker in the Physical Plant Department effective September 23, 1976

Mrs. Janice Lane, Secretary II in the School of Applied Studies effective July 14, 1976

Mr. Donnie Leach, Power Plant Helper in the Physical Plant Department effective July 22, 1976

Mr. Jerry Mason, Grounds Worker in the Physical Plant Department effective August 27, 1976

Mr. Ernest Ray Mosely, Laborer in the Physical Plant Department effective August 27, 1976

Mr. Michael Moulton, Utility Worker in the Physical Plant Department effective August 18, 1976

Mr. Michael Square, Custodial Worker in the Physical Plant Department effective September 23, 1976

Mr. Leon Stevenson, Custodial Worker in the Physical Plant Department effective July 31, 1976

Mr. Thomas Tunson, Custodial Worker in the Physical Plant Department effective August 3, 1976

Motion: _____

Second: _____

BOARD ACTION: That the Board of Regents approve the terminations of employment of Texas Eastern University personnel as recommended by the Academic and Personnel Committee.
(approved) (disapproved)

C. Campus and Building Committee - Regent Neal E. Velvin

1. Construction Progress Report, Phase I

Punch List Items: The following constitutes a general report on the status of the punch list items on the several facilities as of October 7, 1976:

<u>FACILITY</u>	<u>SUB. COMP. DATE</u>	<u>PUNCH LIST ITEMS</u>	<u>PUNCH LIST ITEMS REMAINING</u>
Student Center	May 10	644	4
Power Plant	May 19	93	1
Physical Plant	May 27	184	1
Administration	June 16	919	4
Science/Math	July 1	1689	12
Site	August 10	197	114

As a result of the contractor's attention to the punch list items, the retainage for the project has been reduced to \$100,000. Further reduction of retainage is anticipated as the punch list items are reduced.

Pending Revisions: At this time there is only one revision under consideration that will probably exceed \$2,000: R-137, Deionizer Blower.

Graphics Program: The contractor is presently in the process of completing the architect's and owner's representative punch list items. All items are expected to be complete in approximately thirty days.

Parking Lot and Paving Markings: This work is essentially complete. All items are expected to be complete in approximately thirty days, weather permitting.

2. Construction Progress Report, Health and Physical Education Facilities

Building: The contractor has started rough site work and has staked out the building corners. Temporary power and telephone service, including job site construction shacks, have been effected. Building construction has progressed steadily since the procurement of concrete reinforcement. All spread footings on the south perimeter have been formed, reinforcement placed and concrete poured along with half of the south beam. Approximately half the north perimeter spread footings have been poured where foundation construction will continue when the south beam is complete.

Athletic Facilities: Site clearing and grading operations are underway with satisfactory progress to date. Site clearing and grubbing is approximately seventy-five percent complete with site excavation and grading approximately ten percent complete. Some delay was experienced this past month due to rain and wet ground conditions.

Pending Revisions: At the present time there are two pending revisions under consideration that will probably exceed \$2,000: R-3, Storm Sewer at Athletic Fields
R-4, Sidewalk Lighting

3. General Construction, Phase II

REPORT: The Preliminary Design Documents for the Phase II facilities were received from the architect on September 3, 1976 per the revised Project Management Record schedule. Since that time, the architect, administration, staff and faculty have been reviewing the documents to determine compliance with the Program of Requirements and refinements that have evolved since the Schematic Design Drawings were approved by the Board of Regents. Regents Velvin and McKenzie have been provided complete copies of the preliminary design documents; also the Campus and Building Committee conducted committee meetings on September 27, 1976 and October 13, 1976 with architects to review Phase II planning. The architects will present a review of the Preliminary Design Documents during the October 20, 1976 meeting for Board of Regents approval. Upon approval by the board, the architects will be ready to proceed to developing Detail Design Documents. As requested by the board on August 4, 1976, Geren Associates Architects Engineers Planners will also present the approximately fifty percent completed revised Master Plan.

Motion: _____

Second: _____

BOARD ACTION: Appropriate board action will be taken upon consideration of the report and/or recommendation of the Campus and Building Committee and report of the architect.

(approved) (disapproved)

4. Contract Changes

REPORT: Contract Change No. 18 (Attachment A) will be presented by the Campus and Building Committee for ratification by the Board of Regents. This change, in the amount of \$1,142 (increase), has been fully executed and distributed to all concerned parties. Also attached is Contract Change No. 1 (Attachment B) in the amount of \$1,550 (decrease) for Graphics Program, General Construction, Phase I, for ratification. Contract Change No. 1 has been fully executed and distributed to all concerned parties.

Motion: _____

Second: _____

BOARD ACTION: That the Board of Regents, upon the recommendation of the Campus and Building Committee, ratify Contract Change No. 18 in the amount \$1,142 (increase) and Contract Change No. 1 in the amount of \$1,550 (decrease) relative to Phase I construction.
(approved) (disapproved)

5. Agreement with the Texas Eastern University Educational Foundation, Inc. for the Private Maintenance of Harvey Lake

REPORT: The Executive Committee of the Texas Eastern University Educational Foundation, Inc. met on August 17, 1976 at which time the committee voted to defer the drilling of a water well for Harvey Lake. In order to expedite the filling of the lake, the foundation made arrangements with the City of Tyler to provide a two and one-half inch water line to the lake. In accordance with the overall concept that Mike Harvey Lake would be constructed and maintained at no cost to Texas Eastern University, the foundation agreed to fill the lake with city water to the extent required and to maintain the water level in the lake with all costs to be paid by the Texas Eastern University Educational Foundation, Inc. Therefore, it is the recommendation of the Campus and Building Committee that the Board of Regents ratify this arrangement offered and approved by the Texas Eastern University Educational Foundation, Inc.

Motion: _____

Second: _____

BOARD ACTION: That the Board of Regents, upon the recommendation of the Campus and Building Committee, accept and approve the arrangement extended by the Texas Eastern University Educational Foundation, Inc. to use City of Tyler water to fill and maintain the water level on a continuing basis in Mike Harvey Lake at no cost to Texas Eastern University.
(approved) (disapproved)

6. Emergency Repairs to Drainage Line in Parking Lot of Berta Street Campus

REPORT: After heavy rains in Tyler on August 30, 1976, a large cave-in occurred along the drainage line in the parking lot of the Berta Street campus. Since the cave-in was five or six feet deep and located in the middle of the parking lot, emergency repairs were necessary to minimize the danger of accident and any resulting liability of the university. Therefore, Simpson Plumbing and

Ditching Service, Tyler, Texas, the firm that repaired the previous break in the line, was engaged to repair the damage utilizing the same methods used on the earlier break. It is the recommendation of the Campus and Building Committee that the cost of the repair work accomplished by Simpson Plumbing and Ditching Service, Tyler, Texas in the amount of \$1,353.56 be requested from the Texas Eastern University Educational Foundation, Inc.

Motion: _____

Second: _____

BOARD ACTION: That the Board of Regents, upon the recommendation of the Campus and Building Committee, approve the action of the university administration for repair of the drainage line in the parking lot of the Berta Street campus and authorize the president to request payment from the Texas Eastern University Educational Foundation, Inc. for the total cost of this repair work in the amount of \$1,353.56.
(approved) (disapproved)

7. Architect's Statement for Basic Services

REPORT: The enclosed statement (Attachment C) from Caudill Rowlett Scott, Inc. dated June 30, 1976 in the amount of \$817.51 is for basic services (construction administration) on the Phase I facilities. This statement has been verified as correct according to the terms of the architectural contract.

Motion: _____

Second: _____

BOARD ACTION: That the Board of Regents, upon the recommendation of the Campus and Building Committee, approve for payment the Caudill Rowlett Scott, Inc. statement for architectural services (construction administration) dated June 30, 1976 in the amount of \$817.51.
(approved) (disapproved)

8. Statement for Special Services on the Health and Physical Education Facilities

REPORT: A statement (Attachment D) in the amount of \$13,821.16 has been received from Geren Associates Architects Engineers Planners for professional services in connection with modifications of the plans for health and physical education facilities. Specifically, the charges are for services to enclose the previously designed open artium section of the building and to interchange the location of tennis courts and basketball court areas and to add one tennis court. These charges have been billed in accordance with paragraph H

of the architectural contract which provides for payment of "additional services."

Motion: _____

Second: _____

BOARD ACTION: Appropriate board action will be taken upon consideration of the report by the Campus and Building Committee.
(approved) (disapproved)

9. Statement for Architectural Services on Health and Physical Education Facilities

REPORT: A Geren Associates Architects Engineers Planners statement (Attachment E) dated July 27, 1976 in the amount of \$52,223.60 for professional services in connection with preparation of plans and specifications for the health and physical education facilities is enclosed. The charge is based on eighty percent of five and one-half percent of the bid construction cost of \$1,186,900. This statement has been verified as correct according to the terms of the architectural contract.

Motion: _____

Second: _____

BOARD ACTION: That the Board of Regents, upon the recommendation of the Campus and Building Committee, approve for payment the July 27, 1976 statement from Geren Associates Architects Engineers Planners in the amount of \$52,223.60.
(approved) (disapproved)

D. Finance and Appropriations Committee - Regent C. Quentin
Abernathy

1. Revised Request for Legislative Appropriations for Fiscal Years Ending August 31, 1978 and 1979

REPORT: On September 27, 1976 the Finance and Appropriations Committee of the Board of Regents met on the university campus with all members of the committee present. The committee considered revisions to Texas Eastern University's Request for Legislative Appropriations to be resubmitted to the Legislative Budget Board and the Governor's Budget Office by October 15, 1976 as required by state regulations. Based upon recommendations from the administrative staff, the committee unanimously approved all changes shown on the "Summary of Changes in Biennial Appropriations Request for 1978-79, October 15, 1976 Submission," a copy of which is enclosed as Attachment F.

The Finance and Appropriations Committee authorized the staff to incorporate the approved changes and to submit a revised request by October 15, 1976 subject to subsequent approval by the Board of Regents. Therefore, the Finance and Appropriations Committee recommends that the Board of Regents ratify the Request for Legislative Appropriations for Fiscal Years Ending August 31, 1978 and 1979 as amended.

Motion: _____

Second: _____

BOARD ACTION: That the Board of Regents ratify the amendments to the Texas Eastern University Request for Legislative Appropriations for Fiscal Years Ending August 31, 1978 and 1979 as recommended by the Finance and Appropriations Committee in a meeting on September 27, 1976 and as submitted to the Legislative Budget Board and the Governor's Budget Office on October 15, 1976.

(approved) (disapproved)

2. Matching Funds for National Direct Student Loan Program

REPORT: At a meeting of the Board of Regents held July 9, 1975, the board authorized the president to seek \$16,694 from the Tyler State College Educational Foundation, Inc. as the institution's one-ninth matching funds for a federal capital contribution to the National Direct Student Loan program of \$150,242. The matching funds were provided by the foundation, and the funds were deposited to the National Direct Student Loan program. As of August 16, 1976, the Department of Health, Education and Welfare reduced the amount of the federal capital contribution in the amount of \$50,000 leaving a net federal capital contribution of \$100,242. As a result of the reduction in the federal capital contribution, Texas Eastern University's matching requirement has been reduced from \$16,694 to \$11,138. The net result is that the university has \$5,555 of excess matching funds in the National Direct Student Loan program. It is not anticipated that additional matching funds will be required in the foreseeable future. Therefore, because of a great need for funds in the university's short term loan program, it is recommended that the board approve a transfer of \$5,555 from the National Direct Student Loan program to the Texas Eastern University short term loan program.

Motion: _____

Second: _____

BOARD ACTION: That the Board of Regents, upon the recommendation of the Finance and Appropriations Committee, approve the transfer of \$5,555 of institutional matching funds which are no longer needed in the National Direct Student Loan program to Texas Eastern University's short term loan fund as a permanent contribution to that fund.

(approved) (disapproved)

3. Revolving Fund

REPORT: The institution currently maintains a Revolving Fund in a local bank in the amount of \$10,000 which is utilized to pay for purchases within discount periods, to make prepayment on certain purchases when necessary and to pay the hourly waged employees. In order to reimburse the fund for expenditures, a detailed purchase voucher must be prepared, with all documents attached, and mailed to the State Board of Control and/or the State Comptroller for processing and issuance of a state warrant. Approximately twenty (20) days are required from the time a purchase voucher is mailed to Austin for the university to receive and deposit the warrant into the Revolving Fund. With the growth of the university, the current \$10,000 is not sufficient to cover current expenditures, and it is therefore recommended that the Board of Regents authorize the administration to increase the Revolving Fund to \$15,000 in order to provide sufficient funds to meet monthly requirements and to provide for turnaround time and reimbursement.

Motion: _____

Second: _____

BOARD ACTION: That the Board of Regents, upon the recommendation of the Finance and Appropriations Committee, approve an increase in the Revolving Fund from \$10,000 to \$15,000 with such increase to be effective with this action.

(approved) (disapproved)

E. Legal Committee - Regent Jack C. Morgan

1. Interagency Cooperation Contract with Texas Employment Commission

REPORT: The Texas Employment Commission has submitted an interagency cooperation contract, enclosed as Attachment G, under the provisions of which Texas Eastern University will furnish instruction and instructional aids to approved employees of the Texas Employment

Commission. This contract provides tuition and required fees in the total amount of \$75.50 to cover the cost of one three semester credit hour course for one student in the Fall Semester 1976. The term of this contract is from September 1, 1976 to August 31, 1977. It is the recommendation of the Legal Committee that the interagency cooperation contract be approved.

Motion: _____

Second: _____

BOARD ACTION: That the Board of Regents, upon the recommendation of the Legal Committee ratify an interagency cooperation contract by and between the Texas Employment Commission and Texas Eastern University whereby Texas Eastern University will furnish instruction to an approved employee of the Texas Employment Commission at standard tuition and fee charges not to exceed \$75.50 for the Fall Semester 1976 and further authorizes execution of the contract by the president.

(approved) (disapproved)

2. Interagency Cooperation Contract with East Texas Chest Hospital

REPORT: Enclosed as Attachment H is an interagency cooperation contract under the provisions of which the East Texas Chest Hospital will provide instructional services in connection with the medical technology program offered by Texas Eastern University during the period September 1, 1976 through August 31, 1977 for the total amount of three thousand dollars (\$3,000). The services called for under this contract require the use of hospital personnel and facilities for clinical training of medical technology students of Texas Eastern University. Funds for this service are provided for in the university budget for 1976-77. The Legal Committee recommends approval of this contract.

Motion: _____

Second: _____

BOARD ACTION: That the Board of Regents, upon the recommendation of the Legal Committee, approve and authorize the president to execute the interagency cooperation contract enclosed as Attachment H by and between the East Texas Chest Hospital and Texas Eastern University under the provisions of which the East Texas Chest Hospital will provide instructional services,

including hospital personnel and facilities, as required for the training of medical technology students of Texas Eastern University during the period September 1, 1976 through August 31, 1977 at a total cost to the university of three thousand dollars (\$3,000).
(approved) (disapproved)

3. Payment to Medical Center Hospital for Instructional Services

REPORT: Medical Center Hospital, Tyler, Texas will provide instructional services in connection with the medical technology program offered by Texas Eastern University during the period September 1, 1976 through August 31, 1977 for the total amount of three thousand dollars (\$3,000). The services called for under the agreement require the use of hospital personnel and facilities for clinical training of medical technology students of Texas Eastern University. The hospital charges for this service are based upon the cost of personnel and facilities used at the hospital. Funds for the service are provided for in the university budget for 1976-77. The Legal Committee recommends approval of payment to Medical Center Hospital in the amount of three thousand dollars (\$3,000) upon completion of services by the hospital.

Motion: _____

Second: _____

BOARD ACTION: That the Board of Regents, upon the recommendation of the Legal Committee, approve the payment of three thousand dollars (\$3,000) to Medical Center Hospital, Tyler, Texas to provide instructional services, including hospital personnel and facilities, as required for the training of medical technology students of Texas Eastern University during the period September 1, 1976 through August 31, 1977.
(approved) (disapproved)

V. President's Report and Recommendations

VI. Report of Special Committees

VII. Unfinished Business

VIII. New Business

IX. Adjournment

Motion: _____

Second: _____

Time: _____

MINUTES

Regular Quarterly Meeting

BOARD OF REGENTS

TEXAS EASTERN UNIVERSITY

Held on the Campus of
Texas Eastern University

October 20, 1976

The Board of Regents, Texas Eastern University, convened at 3:00 p.m., October 20, 1976 with nine members present: Chairman Robert G. Schleier, C. Quentin Abernathy, Jeff Austin, Jr., H. J. McKenzie, David K. McKie, B. H. McVicker, M.D., Jack C. Morgan, Dean W. Turner and Neal E. Velvin.

Also present were James H. Stewart, Jr., President, John R. Sawyer, Vice President for Fiscal Affairs; Donald M. Anthony, Vice President for Academic Affairs; L. J. Grubbs, Director of Physical Plant and Resident Engineer; J. Archie Whitfield, Director of the Office of Public Information; and Rosemarie Cross, Secretary to the President.

Others in attendance were Reverend John H. Westbrook, Pastor of the True Vine Baptist Church, Tyler, Texas; Harry Loftis, attorney for the TEU Educational Foundation, Inc.; Preston M. Geren, Robert Bradley and Jack Robinson, of Geren Associates Architects Engineers Planners; Walter Rusby, of Caudill Rowlett Scott, Inc.; Mike Edwards, Radio Station KTBB, Bill Atkins, Radio Station KDOK; Sandy Scott and Robert Hilliard, Television Station KLTV; Jeanie Shanahan, Tyler Morning Telegraph; Melisa Embry, The Patriot; Randy Mallory, Public Information Office; and Rita Colvin, Ross John Cox, Rene Ferrell, Debra Posey and Freeman Sterling, all students of Texas Eastern University.

The meeting was called to order by Chairman Robert G. Schleier.

ITEM I. INVOCATION

The Reverend John H. Westbrook, Pastor of the True Vine Baptist Church, Tyler, Texas, brought the invocation for the opening of the meeting of the Board of Regents, Texas Eastern University.

ITEM II. ANNOUNCEMENT OF EXECUTIVE SESSION

The chair announced that it would be necessary to have an executive session later in the meeting as authorized under Article 6252-17, Section 2, Paragraphs (f) and (g), Vernon's Texas Civil Statutes.

ITEM III. APPROVAL OF MINUTES

Regent McKie moved, and Regent McKenzie seconded, that the Minutes of the August 4, 1976 meeting of the Board of Regents be approved. Motion carried unanimously.

ITEM IV. APPROVAL OF AGENDA

Regent Turner moved, and Regent Austin seconded, that the Agenda of the Board of Regents meeting as presented to the Secretary of State pursuant to Article 6252-17, Section 3A, Vernon's Texas Civil Statutes, be approved. Motion carried unanimously.

ITEM V. COMMENTS FROM TEU STUDENTS

As a part of the President's Report and Recommendations, Dr. Stewart introduced Dr. Tom G. Turns, dean of Student Life, along with five Texas Eastern University students who were invited to the meeting in order to share information about their educational experiences along with their thoughts and opinions concerning Texas Eastern University with members of the Board of Regents. Students participating were Rita Colvin, an elementary education major from Paducah, Kentucky; Ross John Cox, a criminal justice major from Rockwall, Texas; Rene Ferrell, a music major from Burleson, Texas; Debra Posey, an elementary education major from Longview, Texas and Freeman Sterling, an elementary education (early childhood education) major from Tyler, Texas.

BOARD ACTION: Received as information.

ITEM VI. ADMINISTRATIVE EXPENSE ACCOUNT

Regent McKie reported that during a special called meeting of the board on June 18, 1975, the president was authorized to request the establishment of an Administrative Expense Account in the amount of \$1,500 from the Texas Eastern University Educational Foundation, Inc. for the purpose of providing meals for guests of the university and other minor expenses which cannot be paid from state appropriated funds. Since that time, nine different members of the Administrative Council have submitted charges against the account for a total expenditure for the year

of \$315.89. It was the recommendation of the Executive Committee that the president be authorized to request from the Texas Eastern University Educational Foundation, Inc. on a continuing annual basis sufficient funds to maintain the Administrative Expense Account in the maximum amount of \$1,500 per year and to raise the present limits of \$1.50 for breakfast, \$2.50 for lunch and \$3.50 for dinner to \$3.00 per person, inclusive of guests, for breakfast; \$5.00 per person, inclusive of guests, for lunch and \$7.00 per person, inclusive of guests, for dinner.

BOARD ACTION: Regent McKie moved, and Regent McVicker, M.D. seconded, that the Board of Regents authorize the president to request from the Texas Eastern University Educational Foundation, Inc. on a continuing annual basis sufficient funds to maintain the Administrative Expense Account in the maximum amount of \$1,500 per year and to raise the present limits of \$1.50 for breakfast, \$2.50 for lunch and \$3.50 for dinner to \$3.00 per person, inclusive of guests, for breakfast; \$5.00 per person, inclusive of guests, for lunch and \$7.00 per person, inclusive of guests, for dinner. Motion carried unanimously.

ITEM VII. PHASE I CONSTRUCTION PROGRESS REPORT

Regent Velvin gave the following Phase I construction report:

Punch-List Items: The following constitutes a general report on the status of the punch-list items on the several facilities as of October 7, 1976:

<u>FACILITY</u>	<u>SUB. COMP. DATE</u>	<u>PUNCH-LIST ITEMS</u>	<u>PUNCH-LIST ITEMS REMAINING</u>
Student Center	May 10	644	4
Power Plant	May 19	93	1
Physical Plant	May 27	184	1
Administration	June 16	919	4
Science/Math	July 1	1689	12
Site	August 10	197	114

As a result of the contractor's attention to the punch-list items, the retainage for the project has been reduced to \$100,000. Further reduction of retainage is anticipated as the punch-list items are reduced.

Pending Revisions: At this time there is only one revision under consideration that will probably exceed \$2,000: R-137, Deionizer Blower.

Graphics Program: The contractor is presently in the process of completing the architect's and owner's representative punch-list items. All items are expected to be complete in approximately thirty days.

Parking Lot and Paving Markings: This work is essentially complete. All items are expected to be complete in approximately thirty days, weather permitting.

BOARD ACTION: Received as information

ITEM VIII. EARLY AUDIT REQUEST

A discussion was conducted concerning the possibility of an early audit of the Phase I construction accounts in order to determine whether or not the items included therein were properly charged to the accounts.

BOARD ACTION: Regent Turner moved, and Regent McKenzie seconded, that the Board of Regents request the state auditor to perform an early audit of the Phase I construction accounts including the final payment in order to determine that the items contained therein were properly charged to the accounts and that this request for an early audit be worded and presented under the direction of the Legal Committee. Motion carried with Regent Abernathy abstaining.

ITEM IX. CONSTRUCTION PROGRESS REPORT, HEALTH AND PHYSICAL EDUCATION FACILITIES

Regent Velvin gave the following construction report on health and physical education facilities:

Building: The contractor has started rough site work and has staked out the building corners. Temporary power and telephone service, including job site construction shacks, have been effected. Building construction has progressed steadily since the procurement of concrete reinforcement. All spread footings on the south perimeter have been formed, reinforcement placed and concrete poured along with half of the south beam. Approximately half the north perimeter spread footings have been poured where foundation construction will continue when the south beam is complete.

Athletic Facilities: Site clearing and grading operations are underway with satisfactory progress to date. Site clearing and grubbing is approximately seventy-five percent complete with site excavation and grading approximately ten percent complete. Some delay was experienced this past month due to rain and wet ground conditions.

Pending Revisions: At the present time there are two pending revisions under consideration that will probably exceed \$2,000: R-3, Storm Sewer at Athletic Fields
R-4, Sidewalk Lighting

BOARD ACTION: Received as information.

ITEM X. CONTRACT CHANGES NO. 18 AND NO. 1

Regent Velvin, chairman of the Campus and Building Committee, reported that Contract Change No. 18 (Attachment A) in the amount of \$1,142 (increase) and Contract Change No. 1 (Attachment B) in the amount of \$1,550 (decrease) for Phase I construction were fully executed and distributed to all concerned parties and were

recommended for ratification by the Board of Regents.

BOARD ACTION: Regent Velvin moved, and Regent McVicker, M.D. seconded, that the Board of Regents ratify Contract Change No. 18 in the amount of \$1,142 (increase) and Contract Change No. 1 in the amount of \$1,550 (decrease) for Phase I construction. Motion carried unanimously.

ITEM XI. PRIVATE MAINTENANCE OF MIKE HARVEY LAKE

Regent McKenzie recommended that the Board of Regents accept the offer of the Texas Eastern University Educational Foundation, Inc. to provide City of Tyler water as a source for filling and maintaining the water level in Mike Harvey Lake for a period of one year to the extent of the capability of the City of Tyler.

BOARD ACTION: Regent McKenzie moved, and Regent Austin seconded, that a letter be written by the president of the university to the Texas Eastern University Educational Foundation, Inc. relative to the foundation's providing city water to maintain the water level of Mike Harvey Lake for a period of one year to the extent of the capability of the City of Tyler in order to determine during this trial period whether a water well will be required subsequently at the expense of the foundation. Motion carried unanimously.

ITEM XII. EMERGENCY REPAIRS TO BERTA STREET CAMPUS PARKING LOT

Regent Velvin reported that after heavy rains in Tyler on August 20, 1976, a large cave-in occurred along the drainage line in the parking lot of the Berta Street campus. Since the cave-in was five or six feet deep and located in the middle of the parking lot, emergency repairs were necessary to minimize the danger of accident and any resulting liability of the university. Therefore, Simpson Plumbing and Ditching Service, Tyler, Texas, the firm that repaired the previous break in the line, was engaged to repair the damage utilizing the same methods used on the earlier break. It was the recommendation of the Campus and Building Committee that the cost of the repair work accomplished by Simpson Plumbing and Ditching Service, Tyler, Texas in the amount of \$1,353.56 be requested from the Texas Eastern University Educational Foundation, Inc.

BOARD ACTION: Regent Velvin moved, and Regent McKenzie seconded, that the Board of Regents approve the action of the university administration for repair of the drainage line in the parking lot of the Berta Street campus and authorize the president to request payment from the Texas Eastern University Educational Foundation, Inc. for the total cost of this repair work in the amount of \$1,353.56. Motion carried unanimously.

ITEM XIII. ARCHITECT'S STATEMENT FOR BASIC SERVICES

Regent Velvin reported that the June 30, 1976 statement from Caudill Rowlett Scott, Inc. (Attachment C) in the amount of \$817.51 for basic services (construction administration) on the Phase I facilities had been verified as correct according to the terms of the

BOARD ACTION: Regent Velvin moved, and Regent Austin seconded, that the Board of Regents approve for payment the Caudill Rowlett Scott, Inc. statement for architectural services (construction administration) dated June 30, 1976 in the amount of \$817.51. Motion carried unanimously.

Regent Velvin reported the Campus and Building Committee recommendation for approval of a statement (Attachment D) received from Geren Associates Architects Engineers Planners dated September 24, 1976 in the amount of \$13,821.16 for professional services in connection with modifications of the plans for health and physical education facilities. Specifically, the charges are for services to enclose the previously designed open artium section of the building and to interchange the location of tennis courts and basketball court areas and to add one tennis court. These charges have been billed in accordance with paragraph H of the architectural contract which provides for payment of "additional services."

ITEM XV. ARCHITECTURAL SERVICES STATEMENT ON
HEALTH AND PHYSICAL EDUCATION FACILITIES

BOARD ACTION: Regent Velvin moved, and Regent Turner seconded, that the Board of Regents approve for payment the July 27, 1976 statement from Geren Associates Architects Engineers Planners in the amount of \$52,223.60 for professional services in connection with preparation of plans and specifications for the health and physical education facilities. Motion carried unanimously.

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approved by the appropriate vice president and the president and had been checked in accordance with the procedures adopted by the Academic and Personnel Committee and the checks were found to be positive, and were therefore recommended for the positions and at the salaries stated:

Professional - Full-time

Dr. O. D. Daniel, age 32, Associate Professor of Computer Science and Mathematics, beginning with the Spring Semester 1977 at a salary of \$8,500 based on a nine months salary of \$17,000

Mr. Gary G. Pike, age 24, Programmer/Analyst I in the Data Processing Center, beginning October 1, 1976 at an annual salary of \$10,500 (twelve months)

Mrs. Janne Zochert, age 39, Assistant Professor of Education in the Department of Special Services, beginning with the Fall Semester 1976 at an annual salary of \$14,300 (nine months)

Professional - Part-time

*Mr. Anthony F. Adams, age 33, Instructor of Industrial Education, teaching one course at a salary of \$800

Miss Patricia Brown, Instructor of Education, teaching one course at a salary of \$900

Mrs. Josephine Coursey, Instructor of Biology, teaching one course at a salary of \$800

*Mr. Donald A. Dillard, age 41, Instructor of Criminal Justice, teaching one course at a salary of \$800

*Dr. Charles R. Fries, age 36, Instructor of Psychology, teaching one course at a salary of \$1,100

Mr. Thomas E. Gilmore, Instructor of Education, teaching one course at a salary of \$800

*Dr. Gary L. Henry, age 30, Instructor of Education, teaching one course at a salary of \$1,000

Mr. Richard W. Herr, Instructor of Music, teaching seven students in music applied courses in piano and organ at a salary of \$1,200

Dr. James P. Hicks, Instructor of Criminal Justice, teaching three courses at a salary of \$3,200

Mrs. Daisy Highfill, Instructor of Music, teaching eighteen students in music applied courses in voice at a salary of \$2,550

Ms. Shirley Ann Jarred, Instructor of Criminal Justice, teaching one course at a salary of \$1,000

*Mr. Michael C. Kusheba, age 33, Instructor of Computer Science, teaching two courses at a salary of \$1,800

Mr. Robert S. McGaughey, Instructor of Computer Science, teaching two courses at a salary of \$1,600

Mrs. Charlotte Marrow, Instructor of Music, teaching five students in music applied courses in organ and piano at a salary of \$900

*Mrs. Marilyn Ann Marshall, age 41, Instructor of Music, teaching one course at a salary of \$800

*Miss Sharon Ann Milligan, age 28, Instructor of Mathematics, teaching one course at a salary of \$800

Dr. Henry Orloff, Instructor of Computer Science, teaching one course at a salary of \$1,000

**Dr. Larry S. Parker, Instructor of Business Administration, teaching one and one-fourth courses at a salary of \$1,250

*Dr. Don A. Peek, age 37, Instructor of Chemistry, teaching two courses at a salary of \$1,800

Mr. Richard A. Pickett, Instructor of Technology, teaching one course at a salary of \$1,000

*Mrs. Colleen Randel, age 37, Instructor of Chemistry, teaching one course at a salary of \$800

Dr. David C. Riddle, Instructor of Computer Science, teaching one course at a salary of \$1,000

Mr. James Thomas Slaughter, Instructor of Business Administration, teaching two courses at a salary of \$1,600

Dr. Evelyn Sowell, Instructor of Education, teaching one course at a salary of \$1,000

**Dr. Alan D. Thigpen, Instructor of Business Administration, teaching one and three-fourths courses at a salary of \$1,750

Mrs. Elizabeth Tolman, Instructor of Sociology, teaching two courses at a salary of \$1,600

Mr. Earl Leon Welborn, Instructor of Business Administration, teaching one course at a salary of \$1,000

Mrs. Vida Jo Wooten, Instructor of English, teaching one course at a salary of \$800

*New Part-time Faculty Member

**In order to provide quality instruction, Dr. Parker was assigned to teach the first portion (one-fourth) of one course (BUA 3301) and Dr. Thigpen was assigned to teach the remaining portion (three-fourths) of the course. Total compensation for this course is

the regular rate of \$1,000 (\$250 to Dr. Parker and \$750 to Dr. Thigpen).

BOARD ACTION: Regent McVicker, M.D. moved, and Regent Austin seconded, that the Board of Regents approve the persons recommended by the Academic and Personnel Committee in their professional areas and at the salaries indicated. Motion carried unanimously.

Classified - Full-time

Mrs. Robin Beasley, age 22, Secretary I in the School of Business Administration beginning August 2, 1976 at an annual salary of \$5,952

Mr. Howard Blaylock, age 20, Laborer in the Physical Plant Department beginning September 28, 1976 at an annual salary of \$6,360

Mr. Jimmy D. Breland, age 29, Maintenance Worker in the Physical Plant Department beginning June 7, 1976 at an annual salary of \$8,580

Mr. Winsten Keith Bridges, age 20, Power Plant Helper in the Physical Plant Department beginning June 7, 1976 at an annual salary of \$6,360

Mr. Stephan Randall Brown, age 23, Mail Clerk beginning September 1, 1976 at an annual salary of \$5,952

Mr. Steve K. Brown, age 27, Media Technician in Instructional Media beginning September 1, 1976 at an annual salary of \$7,200

Mr. Hilario Castaneda, age 31, Custodial Worker in the Physical Plant Department beginning August 2, 1976 at an annual salary of \$6,360

Mr. David Francis Delio, age 39, Power Plant Helper in the Physical Plant Department beginning December 16, 1976 at an annual salary of \$6,792

Mrs. Inez C. Denson, age 23, Secretary I in the School of Sciences and Mathematics beginning September 1, 1976 at an annual salary of \$5,952

Mrs. Louise Echols, age 51, Secretary I one-half time in Student Services and one-half time in the Office of the Dean of Student Life beginning August 2, 1976 at an annual salary of \$5,952

Mr. James T. Gates, age 26, Grounds Worker in the Physical Plant Department at an annual salary of \$6,792

Miss Jimmie Carolyn Green, age 22, Library Assistant in the Learning Resources Center beginning September 1, 1976 at an annual salary of \$5,568

Mrs. Verdean Grigsby, age 36, as Secretary I one-half time in Student Services and one-half time in the Office of the Dean of Student Life beginning September 1, 1976 at an annual salary of \$5,952

Mr. Oren Claude Hale, age 29, University Police Officer beginning July 12, 1976 at an annual salary of \$7,512

Mr. Charles Edward Heston, age 22, University Police Officer beginning October 1, 1976 at an annual salary of \$8,040

Miss Peggy Hubbard, age 27, Data Entry Operator in the Data Processing Center beginning September 1, 1976 at an annual salary of \$5,952

Mrs. Annette Johnson, age 29, as Secretary I in Instructional Media beginning September 1, 1976 at an annual salary of \$5,952

Mr. Donnie Leach, age 24, Power Plant Helper in the Physical Plant Department beginning July 1, 1976 at an annual salary of \$6,792

Mrs. Susan McFadden, age 22, Secretary II to the Director of the Physical Plant and Resident Engineer beginning September 1, 1976 at an annual salary of \$6,360

Mr. Michael A. Moulton, age 22, Utility Worker in the Physical Plant Department beginning August 2, 1976 at an annual salary of \$6,360

Mr. John Kelly Payne, age 25, Laboratory Technician in the School of Sciences and Mathematics beginning September 1, 1976 at an annual salary of \$8,400

Mr. Edgar Payton, age 50, Custodial Worker in the Physical Plant Department beginning August 23, 1976 at an annual salary of \$5,952

Mr. David Poe, age 39, Custodial Worker in the Physical Plant Department beginning August 9, 1976 at an annual salary of \$6,360

Mr. John L. Robinson, age 43, Custodial Worker in the Physical Plant Department beginning September 28, 1976 at an annual salary of \$6,648

Mrs. Shirley Rowe, age 43, Clerk-Typist I in the Learning Resources Center beginning September 1, 1976 at an annual salary of \$5,820

Mr. Edmond Sealand, age 47, Maintenance Worker in the Physical Plant Department beginning August 2, 1976 at an annual salary of \$8,580

Mr. Larry Gene Smith, age 33, Custodial Foreman in the Physical Plant Department beginning August 2, 1976 at an annual salary of \$8,580

Mr. Michael S. Square, age 21, Custodial Worker in the Physical Plant Department beginning August 23, 1976 at an annual salary of \$5,952

Mrs. Marisa Stevens, age 20, Clerk-Typist III in the Public Information Office beginning June 24, 1976 at an annual salary of \$5,586

Mr. Leon Stevenson, age 29, Custodial Worker in the Physical Plant Department beginning June 21, 1976 at an annual salary of \$6,360

Mr. Lawrence A. Theorine, age 31, Maintenance Worker in the Physical Plant Department beginning July 26, 1976 at an annual salary of \$8,580

Mr. Melvin O. Thompson, age 24, Custodial Worker in the Physical Plant Department beginning July 19, 1976 at an annual salary of \$6,360

Mr. Clyde C. Tidwell, age 57, Power Plant Operator in the Physical Plant Department beginning August 2, 1976 at an annual salary of \$8,580

Mrs. Cheryl Waldrop, age 27, Assistant Admissions and Records Officer beginning September 1, 1976 at an annual salary of \$7,020

Mr. Bennie J. Williams, age 45, Laborer in the Physical Plant Department beginning September 8, 1976 at an annual salary of \$6,360

Mr. Roy Chester Williams, age 28, Custodial Worker in the Physical Plant Department beginning September 1, 1976 at an annual salary of \$6,792

Mrs. Diana Lynn Wright, age 20, Secretary I in the School of Business Administration beginning September 1, 1976 at an annual salary of \$5,952

BOARD ACTION: Regent McVicker, M.D. moved, and Regent Austin seconded, that the Board of Regents approve these additions to the Texas Eastern University personnel as recommended by the Academic and Personnel Committee at the salaries and positions indicated. Motion carried unanimously.

Changes in Position

Mr. Mige P. Davis, III from Laborer to Custodial Worker in the Physical Plant Department at an annual salary of \$6,792

Ms. Linda Edwards from Clerk-Typist I in the Learning Resources Center to Secretary I in the School of Humanities and Social Sciences at an annual salary of \$5,952

Mrs. Melva Grissom from Secretary I in the School of Sciences and Mathematics to Secretary II to the Dean of the School of Sciences and Mathematics at an annual salary of \$6,792

Mrs. Patsy R. King from Clerk-Typist II to Secretary I to the Captain of Operations in the University Police Department at an annual salary of \$6,360

Mr. Wesley Moore from Mail Clerk to General Services Assistant in the Business Office at an annual salary of \$6,960

Dr. Mac R. Moseley from Associate Professor of Education to Chairman of the Department of Special Services in the School of Education and Psychology and Associate Professor of Education at a salary of \$17,916 for the period of August 30, 1976 through May 14, 1977.

Mrs. Sharon Peddy from Secretary I in the School of Business Administration to Secretary II in the School of Applied Studies at an annual salary of \$6,360

Mrs. Melonie Stanley from Secretary I in the Office of Student Services and Office of Financial Aids to Secretary I in the School of Applied Studies at an annual salary of \$5,952

Mrs. Thelma Washington from Clerk-Typist II to Secretary I in the School of Education and Psychology at an annual salary of \$5,952

BOARD ACTION: Regent McVicker, M.D. moved, and Regent Austin seconded, that the Board of Regents approve these changes in positions of Texas Eastern University personnel as recommended by the Academic and Personnel Committee and at the salaries and positions indicated. Motion carried unanimously.

Terminations

Mr. Birley F. Arnold, Custodial Foreman in the Physical Plant Department effective June 27, 1976

Mr. John W. Barton, Power Plant Operator in the Physical Plant Department effective October 3, 1976

Mr. Danny Boler, University Police Officer effective June 27, 1976

Mr. Keith Bridges, Power Plant Helper in the Physical Plant Department effective September 10, 1976

Mr. John Free, Utility Worker in the Physical Plant Department effective June 28, 1976

Mr. James T. Gates, Grounds Worker in the Physical Plant Department effective September 23, 1976

Mrs. Janice Lane, Secretary II in the School of Applied Studies effective July 14, 1976

Mr. Donnie Leach, Power Plant Helper in the Physical Plant Department effective July 22, 1976

Mr. Jerry Mason, Grounds Worker in the Physical Plant Department effective August 27, 1976

Mr. Ernest Ray Mosely, Laborer in the Physical Plant Department effective August 27, 1976

Mr. Michael Mouton, Utility Worker in the Physical Plant Department effective August 18, 1976

Mr. Michael S. Square, Custodial Worker in the Physical Plant Department effective September 23, 1976

Mr. Leon Stevenson, Custodial Worker in the Physical Plant Department effective July 31, 1976

Mr. Thomas Tunson, Custodial Worker in the Physical Plant Department effective August 3, 1976

BOARD ACTION: Regent Austin moved, and Regent McVicker, M.D. seconded, that the Board of Regents approve the terminations of employment of Texas Eastern University personnel as recommended by the Academic and Personnel Committee. Motion carried unanimously.

ITEM XVII. DISTRIBUTION OF SMALL CLASS REPORT
AND TEACHING LOAD REPORT

Pursuant to the requirements of state law, a Small Class Report and a Teaching Load Report for the Fall Semester 1976 were submitted to the Board of Regents. The Small Class Report included all organized undergraduate courses with enrollments less than ten students and all organized graduate courses with less than five students. The Teaching Load Report provided evidence of compliance with minimum standard teaching load requirements for each teacher. For teachers who do not meet the minimum standard requirement, the report indicates what fraction of time is paid from Faculty Salaries, what other assignment is made for the remainder of the faculty members' time and the source of funds for payment of salaries other than the appropriation item, "Faculty Salaries." (Attachment L and Attachment M respectively)

Other reports distributed at the meeting for consideration included Registration Summary, Spring 1973 through Fall 1976; Semester Credit Hours Produced, Fall 1976; Enrollment Analysis by School, Fall 1976; Enrollment Report, Fall 1975 through Fall 1976; Headcount Enrollment by Department or Area, Fall 1976; Report on Off-Campus Courses, Fall 1976; Texas Eastern University Degree Programs, 1976-77 and Graduates by Field and Semester, Spring 1974 through Summer 1976.

BOARD ACTION: Received as information.

ITEM XVIII. PRELIMINARY DESIGN DOCUMENTS FOR
PHASE II FACILITIES

Preston M. Geren of Geren Associates Architects Engineers Planners presented Preliminary Design Documents for Phase II

facilities which had been reviewed by the Campus and Building Committee on September 27, 1976 and October 13, 1976 and by the administration, staff and faculty in order to determine compliance with the Program of Requirements and refinements that have evolved since the Schematic Design Drawings were approved by the Board of Regents on March 17, 1976. As requested by the board on August 4, 1976, the architect also presented the approximately fifty percent completed revised Master Plan to members of the Campus and Building Committee preceding the meeting of the full board.

Mr. Geren presented three proposals concerning the control of water drainage at the base of the Sciences/Mathematics Building addition which involved the use of a bridge, a conduit and grading of the terrain near the proposed building. Through subsequent discussion with the architect, it was determined that the bridge proposal was the most aesthetic and expensive alternative; the grading approach, the most inexpensive but most damaging to the environment; and the conduit solution, the most practical of the three proposals.

BOARD ACTION: Regent Velvin moved, and Regent McKenzie seconded, that the Board of Regents approve the architect's proposal involving the use of a conduit to control water drainage at the base of the Sciences/Mathematics Building addition. Motion carried unanimously.

BOARD ACTION: Regent Velvin moved, and Regent Austin seconded, that the Board of Regents approve the Preliminary Design Documents for Phase II facilities as presented by the architect including floor plan arrangements for the Business Administration Building and the Sciences/Mathematics Building addition and the physical location of each building on the campus and authorize the architect to proceed with development of Detail Design Documents as defined in the Program of Requirements to be supplemented by subsequent directions and information provided to the architect during review of the Schematic Design Drawings and Preliminary Design Documents. Motion carried unanimously.

BOARD ACTION: Regent Velvin moved, and Regent McKenzie seconded, that the Board of Regents approve the location of streets, parking lots and sidewalks along with paving, guttering and curbing as presented by the architect in the Preliminary Design Documents for Phase II facilities. Motion carried unanimously.

ITEM XIX. PLAQUE FOR MIKE HARVEY LAKE

Chairman Schleier announced that the bronze plaque for Mike Harvey Lake had been ordered by President Henry M. Bell, Jr. of the Texas Eastern University Educational Foundation, Inc. through the architect.

BOARD ACTION: Received as information.

ITEM XX.EXECUTIVE SESSION

The chair announced the meeting would convene into executive session at 6:25 p.m. The meeting was reconvened into open session at 8:09 p.m.

ITEM XXI.REVISED REQUEST FOR 1978-79 BIENNIAL
APPROPRIATIONS

Regent Abernathy reported that the Finance and Appropriations Committee of the Board of Regents met on September 27, 1976 with all members of the committee present and considered revisions to Texas Eastern University's Request for Legislative Appropriations to be resubmitted to the Legislative Budget Board and the Governor's Budget Office by October 15, 1976 as required by state regulations. Based upon recommendations from the administrative staff, the committee unanimously approved all changes shown on the "Summary of Changes in Biennial Appropriations Request for 1978-79, October 15, 1976 Submission" (Attachment F).

BOARD ACTION: Regent Abernathy moved, and Regent Austin seconded, that the Board of Regents ratify the amendments to the Texas Eastern University Request for Legislative Appropriations for Fiscal Years Ending August 31, 1978 and 1979 as recommended by the Finance and Appropriations Committee in a meeting on September 27, 1976 and as submitted to the Legislative Budget Board and the Governor's Budget Office on October 15, 1976. Motion carried with Regent McKenzie voting against the motion.

ITEM XXII.MATCHING FUNDS FOR NATIONAL DIRECT
STUDENT LOAN PROGRAM

Regent Abernathy reported that at a meeting of the Board of Regents held July 9, 1975, the board authorized the president to seek \$16,694 from the Tyler State College Educational Foundation, Inc. as the institution's one-ninth matching funds for a federal capital contribution to the National Direct Student Loan program of \$150,242. The matching funds were provided by the foundation and were deposited to the National Direct Student Loan program. As of August 16, 1976, the Department of Health, Education and Welfare reduced the amount of the federal capital contribution in the amount of \$50,000 leaving a net federal capital contribution of \$100,242. As a result of the reduction in the federal capital contribution, Texas Eastern University's matching requirement has been reduced from \$16,694 to \$11,138. The net result is that the university has \$5,555 of excess matching funds in the National Direct Student Loan program. It is not anticipated that additional matching funds will be required in the foreseeable future. Therefore, because of a great need for funds in the university's short term loan program, it was recommended that the board approve a transfer of \$5,555 from the National Direct Student Loan program to the Texas Eastern University short term loan program and request permission from the foundation for such reallocation of funds.

BOARD ACTION: Regent Abernathy moved, and Regent Austin seconded, that the Board of Regents approve a transfer of \$5,555 of institutional matching funds which are no longer needed in the National Direct Student Loan program to Texas Eastern University's short term loan program as a permanent contribution to that fund and that the president be authorized to communicate this board action to the Texas Eastern University Educational Foundation, Inc. in order to request permission for said change of funds. Motion carried unanimously.

ITEM XXIII.

REVOLVING FUND

Regent Abernathy reported that the institution currently maintains a Revolving Fund in a local bank in the amount of \$10,000 which is utilized to pay for purchases within discount periods, to make prepayment on certain purchases when necessary and to pay the hourly waged employees. In order to reimburse the fund for expenditures, a detailed purchase voucher must be prepared, with all documents attached, and mailed to the State Board of Control and/or the State Comptroller for processing and issuance of a state warrant. Approximately twenty (20) days are required from the time a purchase voucher is mailed to Austin for the university to receive and deposit the warrant into the Revolving Fund. With the growth of the university, the current \$10,000 is not sufficient to cover current expenditures, and it is therefore recommended that the Board of Regents authorize the administration to increase the Revolving Fund to \$15,000 in order to provide sufficient funds to meet monthly requirements and to provide for turnaround time and reimbursement.

BOARD ACTION: Regent Abernathy moved, and Regent Turner seconded, that the Board of Regents, upon the recommendation of the Finance and Appropriations Committee, approve an increase in the Revolving Fund from \$10,000 to \$15,000 with such increase to be effective immediately. Motion carried unanimously.

ITEM XXIV.

INTERAGENCY COOPERATION CONTRACT WITH
TEXAS EMPLOYMENT COMMISSION

Regent Turner reported that the Texas Employment Commission has submitted an interagency cooperation contract (Attachment G) under the provisions of which Texas Eastern University will furnish instruction and instructional aids to approved employees of the Texas Employment Commission. This contract provides tuition and required fees in the total amount of \$75.50 to cover the cost of one three-semester-credit-hour course for one student in the Fall Semester 1976. The term of this contract is from September 1, 1976 to August 31, 1977. It was the recommendation of the Legal Committee that the interagency cooperation contract be approved.

BOARD ACTION: Regent Turner moved, and Regent Austin seconded, that the Board of Regents, upon the recommendation of the Legal Committee, ratify an interagency cooperation contract by and

between the Texas Employment Commission and Texas Eastern University whereby Texas Eastern University will furnish instruction to an approved employee of the Texas Employment Commission at standard tuition and fee charges not to exceed \$75.50 for the Fall Semester 1976 and authorize execution of the contract by the president. Motion carried unanimously.

ITEM XXV. INTERAGENCY COOPERATION CONTRACT WITH
EAST TEXAS CHEST HOSPITAL

Regent Turner reported Legal Committee approval of an inter-agency cooperation contract (Attachment H) with the East Texas Chest Hospital which will provide instructional services in connection with the medical technology program offered by Texas Eastern University during the period September 1, 1976 through August 31, 1977 for the total amount of three thousand dollars (\$3,000). The services called for under this contract require the use of hospital personnel and facilities for clinical training of medical technology students of Texas Eastern University. Funds for this service are provided for in the university budget for 1976-77.

BOARD ACTION: Regent Turner moved, and Regent Velvin seconded, that the Board of Regents, upon the recommendation of the Legal Committee, approve and authorize the president to execute the interagency cooperation contract (Attachment H) by and between the East Texas Chest Hospital and Texas Eastern University under the provisions of which the East Texas Chest Hospital will provide instructional services, including hospital personnel and facilities, as required for the training of medical technology students of Texas Eastern University during the period September 1, 1976 through August 31, 1977 at a total cost to the university of three thousand dollars (\$3,000). Motion carried unanimously.

ITEM XXVI. PAYMENT TO MEDICAL CENTER HOSPITAL FOR
INSTRUCTIONAL SERVICES

Regent Turner reported that Medical Center Hospital, Tyler, Texas has agreed to provide instructional services in connection with the medical technology program offered by Texas Eastern University during the period September 1, 1976 through August 31, 1977 for the total amount of three thousand dollars (\$3,000). The services called for under the agreement require the use of hospital personnel and facilities for clinical training of medical technology students of Texas Eastern University. The hospital charges for this service are based upon the cost of personnel and facilities used at the hospital. Funds for the service are provided for in the university budget for 1976-77. The Legal Committee recommended approval of payment to Medical Center Hospital in the amount of three thousand dollars (\$3,000) and execution of the payment by the president upon completion of services by the hospital.

BOARD ACTION: Regent Turner moved, and Regent McKie seconded, that the Board of Regents, upon the recommendation of the Legal Committee, approve the payment of three thousand dollars (\$3,000) to Medical Center Hospital, Tyler, Texas to provide instructional services, including hospital personnel and facilities, as required for the training of medical technology students of Texas Eastern University during the period September 1, 1976 through August 31, 1977 and authorize the president to execute the payment upon completion of services by the hospital. Motion carried unanimously.

ITEM XXVII. LEASE AGREEMENTS FOR TEXAS EASTERN UNIVERSITY EDUCATIONAL FOUNDATION, INC.

Regent Turner reported that the name of the institution's educational foundation was officially changed from Tyler State College Educational Foundation, Inc. to Texas Eastern University Educational Foundation, Inc. at the annual meeting of the organization on April 14, 1976 and that this change requires certain technical changes in contracts entered into by the foundation. Regent Turner presented a "NOTICE OF CHANGE OF LESSOR, STATE LEASE CONTRACTS" relative to State Lease No. TYS-8446-L previously executed by Mr. Henry M. Bell, Jr., president of the Texas Eastern University Educational Foundation, Inc., for board approval and authorization of execution by the president of the university.

BOARD ACTION: Regent Turner moved, and Regent McKenzie seconded, that the Board of Regents approve the "NOTICE OF CHANGE OF LESSOR, STATE LEASE CONTRACTS" relative to State Lease No. TYS-8446-L previously executed by Mr. Henry M. Bell, Jr., president of the Texas Eastern University Educational Foundation, Inc., and authorize the execution of the document by the president of the university. Motion carried unanimously.

ITEM XXVIII. PRESIDENT'S REPORT AND RECOMMENDATIONS

President Stewart submitted a written report and recommendations and covered the following in an oral report:

A. Thirteen Contingencies by Coordinating Board, Texas College and University System

1. There will be developed a campus land use plan.

At a duly called meeting on August 2, 1973, the Board of Regents approved a recommendation of the board's Campus and Building Committee that the Master Plan consisting of four phases of construction and land utilization of the entire 200-acre campus be accepted as presented by the architects. On April 19, 1974 the Master Plan was presented to and approved by the Campus Planning and Physical Facilities Committee of the Coordinating Board, Texas College and University System. At a subsequent meeting on the same date, the Coordinating

Board, Texas College and University System, approved the institutional Master Plan upon the recommendation of the board's Campus Planning and Physical Facilities Committee.

2. The acquisition will be consistent with Coordinating Board approved role and scope for the institution.

The Coordinating Board, Texas College and University System, specifies in its regulations that campuses for State of Texas general academic institutions shall consist of no less than 200 acres of land. The Coordinating Board established Tyler State College (Texas Eastern University) as a general academic institution to provide instruction at the upper and graduate levels and this role and scope remains constant. Therefore, the acquisition was and continues to be consistent with the approved role and scope.

3. Title to the property shall be conveyed by general warranty deed to the State of Texas for benefit of Tyler State College clear of all liens, taxes and indebtedness.

The property was conveyed to the State of Texas for benefit of Tyler State College (Texas Eastern University) clear of all liens, taxes and indebtedness by the following deeds recorded in the Deed Records of Smith County, Texas:

Deed No. 2900, executed February 12, 1973, recorded February 27, 1973, vol. 1441, pp. 588-592
Deed No. 19263, executed July 24, 1972, recorded December 14, 1972, vol. 1434, pp. 588-596
Deed No. 19264, executed June 23, 1972, recorded December 14, 1972, vol. 1434, pp. 597-601
Deed No. 19265, executed July 25, 1972, recorded December 14, 1972, vol. 1434, pp. 602-604
Deed No. 19266, executed December 23, 1972, recorded December 29, 1972, vol. 1436, pp. 15-16
Deed No. 19267, executed December 22, 1972, recorded December 29, 1972, vol. 1436, pp. 17-19

4. Abstract shall be furnished and all title work is to be furnished in the form acceptable to the State -- the State being the Attorney General.

Legal counsel has advised that an abstract was furnished to the State of Texas. The abstract was examined by an attorney, Will Knight of Tyler, Texas, and a title opinion was rendered.

5. Survey and plat of the site showing metes and bounds description and all existing rights of way and easements shall be furnished to Tyler State College.

In May of 1972 a survey and plat of the Tyler State College (Texas Eastern University) campus site showing metes and bounds description and all existing rights of way and easements was prepared by John Cowan and Associates and was certified on April 4, 1973.

6. All existing structures, etc., will be removed from the site by the owner upon request by Tyler State College.

The final existing building structure was removed from the Tyler State College (Texas Eastern University) site by the owner of said structure, Dr. Paul E. Huchel, on June 8, 1974. The Texas Power and Light Company power line was removed and relocated to the median of Patriot Avenue during the week ending September 24, 1976.

7. Tyler State College will be granted possession and right to enter on the property at closing.

Legal counsel performing professional responsibilities in behalf of Tyler State College (Texas Eastern University) at the time of closing has confirmed that possession and right to enter on the property were granted at the time of closing. Conveyance of title to the campus site, as indicated in item 3, finalized use of property for the intended purpose on a permanent basis.

8. No dedicated street, road or highway shall exist within the college site.

On March 9, 1976 the Tyler City Council awarded a contract for clearing, excavation, drainage and utility work in order to relocate Patriot Avenue (formerly Calloway Drive), the only street existing within the college (university) site, to the west perimeter of the permanent campus site. A paving contract for Patriot Avenue was finalized by the City of Tyler on October 15, 1976 stipulating completion of the project within 100 working days.

9. Conveyance to the institution will be made with the understanding that the site for Tyler State College will be included in the corporate limits of the City of Tyler.

On December 15, 1972 the Tyler City Commission approved a city ordinance which added and annexed to the City of Tyler, Texas additional territory which included the campus site of Tyler State

College (Texas Eastern University).

10. All City of Tyler utilities, including gas, water, electricity, sanitary sewer and storm sewers, shall be available to the perimeter of the site, in quantities and capacities meeting Tyler State College requirements, at no cost to Tyler State College and at locations acceptable to Tyler State College.

All City of Tyler utilities, including gas, water, electricity and sanitary sewer have been made available to the perimeter of the university campus in quantities and capacities meeting Tyler State College (Texas Eastern University) requirements. All such utilities are in use by the university at this time.

A new sanitary sewer lift station was constructed by the City of Tyler and put into operation on September 15, 1976 to serve the area of the city in which the university is located.

11. Roads and streets to the perimeter of the site, on rights of way provided by the property owners, will be provided at no cost to Tyler State College.

The City of Tyler has completed the paving of Old Omen Road from McDonald Road to University Boulevard/Spur 248 and on October 15, 1976 finalized a contract with Crumpler Construction, Inc. of Tyler, Texas for the paving of Patriot Avenue with an anticipated completion date of March 4, 1977. Upon completion of this project, all roads and streets to the perimeter of the campus site, on rights of way provided by the property owners, will have been provided at no cost to Tyler State College (Texas Eastern University).

12. City of Tyler services such as fire protection, police protection and garbage collection will be available to Tyler State College.

City of Tyler services such as fire protection and garbage collection are either available or are being provided to Tyler State College (Texas Eastern University) at this time. The City of Tyler Police Department cooperates fully with the institution in every possible way.

13. The places for entrance of utility services to the Tyler State College site will be subject to approval by Tyler State College, and rates charged for utilities will be subject to negotiation.

The places for entrance for utility services to the Tyler State College (Texas Eastern University) site

were determined subject to the approval of Tyler State College (Texas Eastern University). The institution is billed at "regular water rates" for accounts served within the corporate city limits of Tyler according to City of Tyler water rate ordinance effective January 1976 and at the "regular sewer rates" based upon the number of sewer fixtures installed according to City of Tyler sewer rate ordinance effective January 1976. The City of Tyler furnishes garbage disposal to the university at a standard monthly charge of \$30 per month per container for two pickups each week.

BOARD ACTION: Received as information.

B. Construction Project for University Boulevard

According to the latest report from the District 10 Office of the Department of Highways and Public Transportation, plans for the University Boulevard/Spur 248 improvement project are in Austin where bids will be received in November. Work on the project is expected to begin approximately thirty days after the contracts are awarded. As you will recall, this project includes making a continuous turn lane on this traffic artery as well as curbing and guttering.

BOARD ACTION: Received as information.

C. Construction Project for Patriot Avenue

The City of Tyler finalized a contract with Crumpler Construction, Inc. of Tyler, Texas, low bidder on the Patriot Avenue paving project, on October 15, 1976. The construction company is expected to complete the project within 100 working days (on or about March 4, 1977).

BOARD ACTION: Received as information.

D. Agreements with Health Agencies

Agreements with local area hospitals and clinical agencies have been developed in order to provide arrangements for clinical experiences for Texas Eastern University students in nursing and health profession programs. The proposed legal agreement form (Attachment I) has been approved by legal counsel as to form and content. Copies of proposed Plan of Operation for two university programs are included in Attachment J and are subject to minor required variations based on professional working arrangements with the various health agencies. It is the recommendation of the administration that the Board of Regents approve the proposed legal agreement form and authorize the university president to sign such agreements between the university and cooperating health agencies based upon an

acceptable Plan of Operation being negotiated in each case.

BOARD ACTION: Regent Turner moved, and Regent McKenzie seconded, that the Board of Regents approve the proposed legal agreement form developed by the administration and approved by legal counsel in order to provide arrangements with area hospitals and related agencies for clinical experiences for Texas Eastern University students in nursing and health profession programs and that the board authorize the university president to sign such agreements between the university and cooperating health agencies based upon an acceptable Plan of Operation being negotiated in each case. Motion carried unanimously.

E. Governor's Proclamation -- TEU Day in Texas

Although the official document through which Governor Dolph Briscoe designated June 10, 1976 as TEXAS EASTERN UNIVERSITY DAY in Texas during his dedicatory speech on our campus was transmitted to you through Administrative Notes on September 13, 1976, it is mentioned in this report in order that it will become a part of the official record of the university. A copy of said document will be attached to the minutes as Attachment K.

BOARD ACTION: Received as information.

F. Acknowledgements Received

Regents H. J. McKenzie and David K. McKie have expressed appreciation for the floral arrangements received from the Board of Regents and university personnel during their recent hospital confinements. Of course, both of these gentlemen have recovered and are once again engaged in their normal activities.

BOARD ACTION: Received as information.

G. Multi-jurisdictional Traffic Safety Program

At the September 17, 1975 meeting of the Board of Regents, the board approved a Multi-jurisdictional Traffic Safety Program for an eleven-county area under the funding of the Governor's Office. As recorded in the minutes of the June 2, 1976 meeting of the Board of Regents, Governor Dolph Briscoe, by means of an executive order, transferred the functions of the Governor's Office of Traffic Safety to the Texas Department of Highways and Public Transportation. The concept of operating the traffic safety program from university campuses remained unchanged. Our institution is now being requested to add the services of an Area Traffic Engineer in an effort to reduce traffic crashes resulting from improper traffic control devices

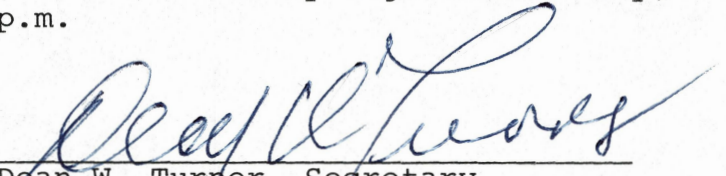
and road defects. The position of engineer will also be funded by the State Department of Highways and Public Transportation and will be available to assist where jurisdictions cannot justify the full-time services of a traffic engineer.

BOARD ACTION: Regent McKenzie moved, and Regent Velvin seconded, that the Board of Regents approve the continuance of the Multi-jurisdictional Traffic Safety Program for Texas Eastern University which is funded by the State Department of Highways and Public Transportation and the addition to the program of a Traffic Safety Engineer at the request of the State Department of Highways and Public Transportation. Motion carried unanimously.

ITEM XXIX.

ADJOURNMENT

On the motion of Regent Austin, and seconded by Regent Abernathy, the meeting adjourned at 8:43 p.m.


Dean W. Turner, Secretary

APPROVED:


Robert G. Schleier, Chairman